

## ADDED VALUE

By using Gone For Good, you are giving hope and opportunity to adults with developmental disabilities. Many of the employees with disabilities at Gone For Good are working and earning a wage for the first time. They are excited to have the opportunity to contribute and earn their own way, and their paychecks are increasing as our business grows. Together, you and Gone For Good are providing valuable opportunities for work to members of our community.

Gone For Good is owned and operated by United Cerebral Palsy of the North Bay. Although we provide the most secure shredding in the industry, what makes us unique is the fact that our program was developed to create jobs for adults with disabilities. In addition, all of the revenue generated from the document destruction services helps to support other programs at UCPNB:

- Valley of the Moon Camp
- Adaptive Bike Ride
- Sidekicks Bike/Swim Camp
- Boost Camp
- Camp Kaos
- Tomales Bay Kayak Trip
- Cypress Summer Intensive
- and much more...



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## Complete Document Management

## Document Scanning & Storage



## Media Destruction



## Shredding Services



## SECURITY



Today, proper destruction of sensitive materials is more important than ever. Recent State and Federal legislation requires organizations to take an active role in preventing unauthorized access to their sensitive information.

Gone For Good adheres to the highest levels of security in the industry. We are AAA Certified by NAID (National Association for Information Destruction). We are members of the SDA and our operational policies and procedures ensure a consistent closed chain-of-custody.



- Your documents are accompanied by at least **two** individuals at **all** times.
- Throughout the entire transportation process your material is kept in **locked containers within secured trucks** equipped with real-time **GPS tracking** and **laser sensor alarm systems**.
- **Your material remains locked** until it is staged in our secure facility and is **monitored** by 24-hour, continuous surveillance throughout the entire destruction process.
- Your documents are **co-mingled** with documents from other companies to **maximize security** then **shredded** at 5/16 of an inch, exceeding the industry standard and eliminating any possibility of reconstruction.
- Gone For Good conducts **full background checks** on all employees.

Visit [www.goneforgooducpn.com](http://www.goneforgooducpn.com) or call us at 888-370-0297 to speak with a representative who can assess your document management and recycling needs.



## SERVICES

### Secure Document Destruction

Pick-ups on your schedule

- Weekly, bi-weekly, or monthly options to fit your needs.

Express and emergency services

- For those times when you cannot wait.

Purge services without containers

- One time service for your year end or move out projects.

### Document Management

Document Imaging

- Scan your documents for Security and Ease of storage

Document Storage

- Storage of bulk documents in our secure facility

Document Archival and Retrieval

- Software solutions that make sense for your company

Consulting Services and Support

- Make any size project easy to understand and implement.

### Recycling Services

Computers

- We disassemble down to component parts and ensure the hard drives are destroyed.

E-Waste

- We see your electronic waste is sent to certified facilities for safe recycling and not to a landfill.

X-Ray Film

- X-ray film is chemically processed and the heavy metals are removed for safe disposal.

Plastics

- Plastics are chipped and ground down to be used in the next generation of parts.

### E-Media Destruction

We grind any E-media devices into pellets for complete safety. We destroy:

Hard Drives

Memory Sticks

MicroFiche and Microfilm

Legacy Data Systems

CD Roms and DVDs

## SATISFACTION

When it comes to the destruction of your sensitive documents, it is our goal to provide you with comfort and ease of mind.

At **Gone For Good**, we work hard to meet your expectations. All in all, you can rest easy knowing that we:

### Save you time and money



Your company does not have to pay employees to shred documents individually at their desks.

### Provide no-charge pickup



We have no additional cost to our service besides your quoted price per pickup.

### Are environmentally friendly



In one year, Gone For Good will recycle enough paper to save over 18,000 trees.



## Purge (One-Time) Service

Whether you have 3 or 3,000 boxes, Gone For Good would be happy to pick up and securely shred your sensitive documents.

To schedule a purge (one-time) service, please call 888-370-0297 to speak to a representative.

## E-Waste Pick-Up Service

We collect your defective or obsolete electronic items. Everything gets recycled in California state-approved recycle centers and nothing goes into landfills.